

Girl Scouts Heart of the South  
**2010 TROOP FINAL REPORT ENVELOPE**

Service Unit \_\_\_\_\_ Troop Number \_\_\_\_\_

Troop Cookie Manager's Name \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Leader's Name \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Please place the following items (do not fold) in this envelope and deliver to your Service Unit Cookie Manager by March 24, 2010.

**Deposit Slips** (please include Service Unit, Troop # and Troop Cookie Manager's name on each deposit slip.)

White copy of **Troop Girl Incentive Order** or **eBudde Troop Incentive Report**

White copy of **Troop Cookie Sale Final Report** or **eBudde Troop Sales Report**

One copy of original order (**T-2A**)

One copy of each **QB Receipt** from cupboard pick-ups

One copy of each **M-3 Receipt** for transfers in or out with another troop

For each parent with an outstanding balance at end of sale, stapled together:

Signed and completed **Parent/Guardian Permission Form** (all cookie pick-ups and payments should be recorded and signed for on this form)

Signed copies of all **M-3** for receipt of cookies

**Outstanding Cookie Balance Form**

**Troop Evaluation**

Top Seller: Name \_\_\_\_\_ No. of Boxes Sold \_\_\_\_\_

\_\_\_\_\_  
Signature of Troop Cookie Manager

\_\_\_\_\_  
Date

**DO NOT WRITE BELOW THIS LINE**

Paid in Full \_\_\_\_\_

Balance Due \_\_\_\_\_

Troop # \_\_\_\_\_