



# Site Reservation Request

(For Girl Scouts Heart of the South Troops/Groups)

**Instructions**

1. Sites may be reserved no more than four months prior to the date requested. All fees for usage must accompany this form.
2. Service Unit Camporees & Events: A \$100.00 deposit, which will be applied toward the final camp fee, must accompany the reservation form used for a camporee. At the time of reservation, a camporee must reserve all areas of the campsite they anticipate using. The final amount of camp fees must be paid when the camporee forms are submitted, four weeks prior to the event.
3. No refund will be given when any reservation is cancelled with less than four weeks notice. If the reservation is cancelled with more than four weeks notice, then a refund will be issued with a cancellation fee of \$20.00 deducted.

**Note: Girl Scout troops/groups will need to submit the Troop Travel Form at least three weeks prior to camping/overnight trip and include who will be the first aider and the trained troop camper accompanying the troop.**

<i>For Office Use</i>
Logged In _____
Reminder _____
Confirmation _____
Receipt # _____
Date _____
Amount _____
Cancellation Date _____

Date of Application \_\_\_\_\_ Service Unit \_\_\_\_\_ Troop/Group # \_\_\_\_\_ Age Level:  Br.  Jr.  Teen Girl Scout. #Girls \_\_\_\_\_ #Adults \_\_\_\_\_

Leader Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address: \_\_\_\_\_ What is your preferred method of receiving correspondence?  E-mail  Mail

Check Site Requested (one only):  Kamp Kiwani  Camp Tik-A-Witha  Camp Cedar Point  Camp Annemeekee  
 Camp Fisherville  Program/Training Center  Tupelo Service Center

Date First Choice: \_\_\_\_\_ to \_\_\_\_\_ Second Choice: \_\_\_\_\_ to \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

**(Usage period: For camps – 2:00 p.m. to 2:00 p.m. next day; For Program/Training Center overnights – 4:00 p.m. to 11:00 a.m. next day.)**

There is some flexibility on these arrival/departure times depending on bookings. Please let us know in advance if time flexibility is needed.) Indicate desired facility and/or equipment in the “✓” column below.

**\*\*Fee Note: All fees on this form are for Girl Scouts Heart of the South Girl Scout member groups.**

**Regional Service Centers**

Columbus, MS – 662-328-1930 ♦ FAX: 662-328-1220 ♦ 321 7<sup>th</sup> Street North, Columbus, MS 39701 ♦ Mailing: P. O. Box 2492, Columbus, MS 39704  
 Corinth, MS – 662-287-8321 ♦ FAX: 662-286-8142 ♦ 718 Taylor Street, Corinth, MS 38834 ♦ Mailing: P. O. Box 1145, Corinth, MS 38835  
 Grenada, MS – 662-226-0255 or 888-453-2034 ♦ FAX: 662-226-0258 ♦ 2430 Sunset Drive Ste D, Grenada, MS 38901  
 Jackson, TN – 731-668-1122 ♦ FAX: 731-661-0011 ♦ 1007 Old Humboldt Road, Jackson, TN 38305  
 Memphis, TN – 901-767-1440 or 800-727-8104 ♦ FAX: 901-797-2183 ♦ 2715 Kirby Pkwy, Ste 1, Mphs, TN 38119 ♦ Mailing: PO Box 240246, Memphis, TN 38124  
 Tupelo, MS – 662-844-7577 or 800-624-4185 ♦ FAX: 662-680-3164 ♦ 1800 W. Main St., Tupelo, MS 38801 ♦ Mailing: P.O. Box 1087, Tupelo, MS 38802

Website: [www.girlscoutshs.org](http://www.girlscoutshs.org)

**Girl Scout Kamp Kiwani**

Request Trading Post to be opened?  Yes (Shop Manager will make decision and advise.)

Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/> Cabin Units - Unit 1	4/1-11/1*	16	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Unit 2 (handicapped access)	4/1-11/1*	36	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Unit 3	4/1-11/1*	36	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Unit 4	4/1-11/1*	36	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Unit 5	4/1-11/1*	36	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Unit 6	4/1-11/1*	36	4 per cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Kitchen w/Dining Hall (camporees only)	4/1-11/1*					\$50/day, \$125/Weekend
<input type="checkbox"/> Dining Hall Only (handicap access)	4/1-11/1*					\$30/day
<input type="checkbox"/> Ranch (experienced Jr., Cad., Sr. only)	4/1-11/1*	25	5 per shelters/bunk beds	SUH/FP, E, R		\$30/night
<input type="checkbox"/> Ginny Lodge	YR	16	Bunk beds/Wood stove	K/E/R/OC	FT, HWS	\$35/night
<input type="checkbox"/> Tent Sites	4/1-11/1*			OC	PL	\$15/night
<input type="checkbox"/> General Camp Site Day Use (max 4 hrs)	4/1-11/1*					\$20/4 hours or less

**Girl Scout Camp Tik-A-Witha**

Request Trading Post to be opened?  Yes (Shop Manager will make decision and advise.)

Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/> Arapaho	3/1-11/1*	20	4 per tent	OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Bynum	3/1-11/1*	24	5 per cabins/ 1 4 person tent	OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Cherokee	3/1-11/1*	25	5 per cabins	OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Chippewa /Collins Lodge	3/1-11/1*	12	Bunk beds	FP,E,R,K,OC	FT, HWS	\$30/night
<input type="checkbox"/> Choctaw	3/1-11/1*	24	4 per tent	OC		\$30/night
<input type="checkbox"/> Natchez	3/1-11/1*	20	4 per tent	OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Taposa	3/1-11/1*	20	4 per tent	OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Kitchen w/Dining Hall (camporees only)	YR					\$50/day, \$125/Weekend
<input type="checkbox"/> Dining Hall Only (handicap access)	YR					\$30/day
<input type="checkbox"/> Carpenter hall	YR	6	Beds	FP, E, R, K	FT, HWS	\$35/night
<input type="checkbox"/> E.G. Troop House	YR	12	Bunk beds	K,E,R,FP	BH, FT, HWS	\$35/night
<input type="checkbox"/> Infirmary	YR	10	Beds	E, R	FT, S	\$30.00
<input type="checkbox"/> Tent Sites	4/1-11/1*			OC	PL	\$15/night
<input type="checkbox"/> General Camp Site Day Use (max 4 hrs)	4/1-11/1*					\$20/4 hours or less

**Girl Scout Camp Cedar Point**

Request Trading Post to be opened?  Yes (Shop Manager will make decision and advise.)

Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/> Cedar Cove	3/1-11/1*	38	6-8 person units	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Eagles Nest	3/1-11/1*	36	10-12 person cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Tall Timbers	3/1-11/1*	46	6-8 person cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Little Lodge	3/1-11/1*	6	6 person cabins	SUH/FP, E, R, OC	BH w FT, HWS	\$30/night
<input type="checkbox"/> Infirmary	3/1-11/1*	8	Beds	E, R, AC	FT, S	\$30/night
<input type="checkbox"/> Kitchen q/Dining Hall (camporees only)	YR					\$50/day, \$125/Weekend
<input type="checkbox"/> Dining Hall Only (handicap access)	YR					\$30/day
<input type="checkbox"/> General Camp Site Day Use (max 4 hrs)	3/1-11/1*					\$20/4 hours or less

### Girl Scout Camp Annemeekee

<input checked="" type="checkbox"/>	Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/>	Lodge	YR	30	Mattresses/Gas Heat/ Air Conditioning	K, FP, ER OC	FT, HWS	\$50/night
<input type="checkbox"/>	General Camp Site Day Use (max 4 hrs)	YR					\$20/4 hours or less

### Girl Scout Camp Fisherville

<input checked="" type="checkbox"/>	Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/>	Lodge (handicapped accessible)	YR	30	Mattresses/Gas Heat	K, FP, ER OC	FT, HWS	\$40/night
<input type="checkbox"/>	Cookie Pavilion Tent Camping (Site 1)	4/1-11/1	20	Tent Camping	FP, E	FT	\$15/night
<input type="checkbox"/>	(Site 2)	4/1-11/1	20	Tent Camping	FP, E	FT	\$15/night
<input type="checkbox"/>	General Camp Site Day Use (max 4 hrs)	4/1-11/1					\$20/4 hours or less

### Girl Scout Camp Program/Training Center (handicapped accessible)

<input checked="" type="checkbox"/>	Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/>	Kitchen/Overnight Area	YR	Overnight 14 Theatre 30 Schoolroom 20 Banquet 36	Mattresses Heat/Air Conditioning	K, E, R, OC DW, M	FT, HWS	\$60/night or all day \$40/4 hours or less
<input type="checkbox"/>	Multi-Purpose Room (to expand overnight capacity with Kitchen/Overnight area)	YR	Overnight 20	Mattresses Heat/Air Conditioning Pull-Down Stage	Use Kitchen/ Overnight Area	FT, HWS	\$40/night (In addition to fee for Kitchen/Overnight Area)
<input type="checkbox"/>	Multi-Purpose Room	YR	Theatre 80 Schoolroom 40 Banquet 72	Linoleum Heat/Air Conditioning Pull-Down Stage	Use Break Room with E, R, Sink, DM	FT	\$50/all day \$40/4 hours or less
<input type="checkbox"/>	Conference Room	YR	Theatre 42 Schoolroom 30 Conference 36	Heat/Air Conditioning	Use Break Room with E, R, Sink, DM	FT	\$45/all day \$25/4 hours or less
<input type="checkbox"/>	Cornelia Seward Park	YR (outside water spigot on 4/1-11/1)	60	Firepit*** 2 Bridges 2 Picnic Tables	OC, E	FT	\$25/all day \$15/4 hours or less

### Tupelo Service Center

<input checked="" type="checkbox"/>	Facility/Equipment	Dates Open	Capacity	Accommodations	Cooking	Bath	Fee for Girl Scout Groups**
<input type="checkbox"/>	Mexico Troop Room	YR	12	Mattresses	K, E, R	FT, S	\$20/night
<input type="checkbox"/>	Pax Troop Room	YR	12	Mattresses	K, E, R	FT, S	\$20/night
<input type="checkbox"/>	Our Chalet Troop Room	YR	12	Mattresses	K, E, R	FT, S	\$20/night
<input type="checkbox"/>	Art Troop Room	YR	12	Mattresses	K, E, R	FT, S	\$20/night

BH – Bathhouse CSH – Central Shower House DM – Drink Machine DW – Dishwasher E – Electricity FP – Fireplace FT – Flush Toilets HWS – Hot Water Showers K – Kitchen  
M – Microwave R – Refrigerator OC – Outdoor Cooking PL – Pit Latrines S – Showers SUH – Screened Unit House YR – Year Round

Note: \* Except for resident camp season (approx. 6/1 – 8/15)

\*\*\*For a wood fire, a fire permit/fee of \$25 payable to City of Memphis must be paid at the council office two weeks prior to use. Charcoal fires require no permit.